

CRATHES, DRUMOAK AND DURRIS COMMUNITY FUND

Short Form Application (Less than £1000 Spend)

Before completing this form, please read our guidelines. Copies of forms, guidelines and advice on the application process and timings are available from: www.marrareapartnership.org.uk or www.durris.net

SECTION A: YOUR ORGANISATION		
1	Name of your organisation	
2	Address Please provide the address for correspondence	
3	Contact details: Name Your contact must be someone who can talk about the application and funding needs in detail	
4	Position in organisation	
5	Address (if different from that above)	
6	Tel (day)	
7	Tel (evening)	
8	E-mail	
9	Geographic area covered by organisation The application for which you are seeking support must fall within our designated areas - see our guidelines	
10	Describe the structure of your organisation	

11	Give details of the plan and what you want it to achieve	

SECTION B: YOUR PLAN		
20	Title of scheme for which you are seeking support	
21	Does the plan have a specific location?	
22	If Yes, where is it located	
23	Why does your community need this application? Please tell us about any preliminary community consultation, feasibility study or other evidence of need	

25	Which of the following criteria do you believe it meets?	
	Please tick all that apply	
	Helps to improve and sustain wildlife and the environment	
	Helps to unite the community	
	Promotes health and well being	
	Benefits disadvantaged and disabled people	
	Benefits children and young people	
	Benefits older people	
	Provides improved access to countryside and/or local amenities	
	Restores derelict land for community benefit	
	Preserves local heritage	
	Improves transport links for the community	
	Improves communication links for the community (newsletters etc.)	
	Supports educational development	
	Community building development	
	Voluntary self help group	
	Is energy efficient	
	Other (please specify)	

37	Will the benefit of the fund be fully accessible to the public?	
38	How many years do you expect the benefit of this fund to last?	
39	How often will the benefit of this fund be utilised?	

54	If a grant is awarded, to whom should the cheque be made payable and to what address should it be sent?	
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This area should be used for any other information deemed relevant to your application not already stated

DECLARATION

We are authorised to submit this application on behalf of the organisation and certify that the information enclosed is correct. By signing this application form, we agree to abide by the terms and conditions included in the grant guidelines and any additional special conditions within the letter of award. We understand that we will be required to monitor expenditure and to provide the Crathes, Drumoak and Durris Community Fund with receipts and reports on the progress of the application as required. We give permission for the fund to record the information in this form electronically. We also give permission for the fund's involvement in our application to be publicised.

Signature 1

Date

Signature 2

Date

INDEPENDENT REFERENCE

This section should be completed by someone who knows you, is a Committee Member of a local Crathes, Drumoak and Durris community group and can support your application.

Name

It cannot be a member of your management committee, a volunteer or user of your group.

Occupation

Contact address

Daytime telephone

I can confirm that I know the applicant organisation. I have read this application and the request for funding. I support the proposal and am happy to be contacted to discuss the application further.

Signature

Date

CHECKLIST

Please ensure that you have included the following information as it applies to your application. Failure to do so may delay or jeopardise your application. Please use the tick boxes or mark "NA" is not applicable.

The completed application form signed by two people

A copy of your constitution or set of rules for your organisation signed by each of the members of your management committee

A set of accounts for your organisation signed by your treasurer, or for groups less than one year old - a recent bank statement and annual budget. If you don't have a bank account provide a description of your banking arrangements.

If your organisation relates to children or vulnerable people, copies of your Child Protection Policy and Vulnerable Persons Policy

WHERE TO SEND YOUR FORM

Please return the completed form to:

**Mark Ansell, Windfarm Sub Committee
Crathes, Drumoak and Durris Community
Council
Durrisdeer
Denside of Durris
AB31 6DR**